



First United Methodist Church

3425 Ocoee Street North

Cleveland, TN 37312

423-476-4504

Office hours: M-Th 8:30-4:30 PM F 8:30-12:00 PM

Building Use Agreement

This agreement by and between _____

_____ and First United Methodist Church Cleveland, TN will take effect on

_____ and will continue until _____.

Whereas, First United Methodist Church owns a building located at 3425 Ocoee Street North Cleveland, TN 37312 which is normally used for religious services and similar functions.

The user desires to use the _____

_____ area of the building for the purpose of _____

Signature of Responsible Party

Date

Please read the attached guidelines before signing.

Signature of FUMC Staff

Date

Date Requested: _____

Agreement of Building Use

1. User promises and warrants that if it carries liability insurance, a certificate of insurance will be provided to the First United Methodist Church at least seven days prior to the date of use. The certificate of insurance will also indicate that the User has made Owner an "additional insured" on User's policy with respect to the use of the premises.
2. User agrees to hold harmless, indemnify and defend Owner (including Owner's agents, employees, and representatives) from any and all liability for injury or damage including but not limited to bodily injury, personal injury, or property damage which may result from any person using the above described premises, its entrances and exits, and surrounding areas, for Users purposes, regardless of whether such injury or damage results from the negligence of the Owner (including Owner's agents, employees and representatives) or otherwise.
3. User agrees to be responsible for preparing for use and returning to the pre-use condition all areas of the premises which User will use, including entrances and exits.
4. User agrees to conduct a visual inspection of the premises, including entrances and exits, prior to each use and warrants that the premises will be used only if it is in a safe condition.
5. This agreement may be cancelled unilaterally by either party with 14 days written notice to the other party.
6. First UMC also reserves the right, should church or other circumstances require, to cancel or reschedule times or events of facility usage.
7. User agrees that it will not assign any of its rights under this agreement, and any such assignment will void this agreement at the sole option of the Owner.
8. Owner and User agree that any disputes arising under this agreement will be resolved via a mutually acceptable alternative dispute resolution process. If Owner and User cannot mutually agree upon such a process, the dispute will be submitted to a three party arbitration panel of the American Arbitration Association for final resolution.

Use of Building Check-List

- Check for belongings
- Gather all trash and place in the dumpster located in the back parking lot.
- Check restrooms - make sure toilets are flushed, faucets are turned off, and trash is gathered
- If needed - please sweep up messes on floor (location of brooms, etc will be shown upon arrival)
- If needed - please wipe down tables, counters, or other surfaces after use
- Make sure the area used is left how it was found